

Procurement Policy



AID ORGANIZATION

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μq (cÖwKDi†g>U) bxwZgvjv

1. bxwZi AvBbMZ wfwË t

K). Aby†gv` bKvix KZ© „c¶:

AID ORGANIZATION

L). Aby†gv` †bi ZvwiL: 10/06/2013

M). bxwZ ev`—evq†bi ZvwiL: 01/07/2013

2. bxwZMZ wfwË t

K). ms`vi cÖYxZ/mg_©bKvix/ Ab`vb` bxwZ:

ms`vi MVYZš, Avw_©K bxwZgvjv, e`e`vcbv bxwZgvjv,
†RÛvi bxwZgvjv|

L). cÖwKDi†g>U Gi D†k`t

ms`vi Znwe†ji A_© Øviv †Kvb cb`, Kvh© ev †mev μ†qi
†¶†† `^"QZv I Revew`wnZv wbwðZ Kiv Ges D³iæc μq

Kvþh© AskMÖnþb B"QyK mKj e"w³i cÖwZ mg AvPib I
Aeva cÖwZþhvwmZv wbdðZ Kiv nj cÖwKDiþg>U
bxwZgvjv-2013 Gi Dþik" |

M). bxwZ cÖbqþYi thŠw³KZv:

ms'vwU evsjvþ`þki `w¶b AÂþj myweavewÂZ gvbyþli
Kj"vþY GKwU þ`^"Qvþmex msMVY wnþmþe KvR Kþi
AvmþQ| ms'vwU evsjvþ`k miKvþii mgvRþmev Awa`ßi-Gi
Aaxb wbeÜbKvix þ`^"Qvþmex msMVþbi 1961 AvBb
KZ©„K wbewÜZ nþq GB AÂþj gvbevwaKvi, mykvmb,
gvbyþli evK&-`^vaxbZv I tğŠwjK AwaKvi wbþq KvR Kþi |

cÖwKDiþg>U ejþZ þKvb wKQy µq ev msMÖn tevSvq|
GLvþb cÖwKDiþg>U ejþZ g~jZ: wewa-weavb Abymib Kþi
cÖvwZôvwbK ch©vþqi þKvb wKQy µq ev msMÖn KivþK
tevSvþbv nþqþQ| cÖwZôvb ejþZ miKvix, Avav-miKvix,
`vbxq miKvimn mKj tk²bxi cÖwZôvbþK þevSvþbv nþqþQ,
Avi þKvb wKQy µq ejþZ gvjvgvj µq, c~Z©KvR µq ev
msMÖn, tmevg~jK KvþRi Rb" tmev cÖwZôvb wbþqvM
Kiv BZ"vw` þevSvq| ZvQvov AwZ ¶z`ª ev AwZ e„nr th
þKvb g~j"gvþbi þKbvKvUv cÖwKDiþgþ>Ui AvIZvfy³| ms'vi
Kvh©µg MwZkxj, `^"QZv I myweb"´Í Kivi Rb" wnmvei¶Y
I wiþc©vwUs cxwZi cvkvcvwk cÖþqvRbxqZv Dcjw× Kþi
GKwU µqwewagvjv wbþ`©©wkKv cÖYqþbi c`þ¶c
wbþqþQ| þmBmvþ_ ms'vwUi Kvh©µþgi `^"QZv,
Revev`wnZv, `vqexZv Avbqþbi jþ¶" mþe©vcwi mykvmb
I gvbevwaKvi cªwZôvi Rb" µq bxwZgvjv cÖbqþY mþPó |

**N. bxwZ†Z e"eüZ kãvejx cÖ†qvRbxq †¶†Í
e"vvL"v/kãv_©/k†ãi msÁv:**

welq ev cÖm†½zi cwicš'x †KvbwKQy bv _vK†j GB bxwZgvjvi:

1. Òms"vÓ ej†Z †KejgvÍ **GBW AM©vbvB†Rkb** †K
†evSv†e|
2. ÓAby†gv`bKvix KZ©„c¶Ó A_© Avw_©K ¶gZv Ac©Y
Av†`k †gvZv†eK cb" Kvh© ev †mev µ†qi Rb" Pzw³
mαúv`†bi Aby†gv`bKvix K©Z...c¶|
3. Òµq KwgwUÓ ej†Z †KejgvÍ ms"vi `vwqZ;cÖvß H
mgqKvi µq KwgwU†K †evSv†e|
4. ÒAv†e`bKvixÓ A_© mxwgZ `icÎ cxwZ†Z ZvwjKvfy³
n†Z cÖvK †hvM"Zv wba©viY cÖwµqvq AskMÖn†bi
Avnev†bi cwi†cÖw¶†Z cÖvK †hvM"Zv AR©†bi Rb"
AvMÖn e"³Ki†Yi Avnev†bi cwi†cÖw¶†Z msw¶ß
ZvwjKvq Aš—©f~³ nevi Rb" AvMÖnx e"w³ ev
cÖwZôvb|
5. ÒDb¥y³KiY KwgwUÓ A_© `icÎ Db¥y³KiY KwgwU|
6. Ò†Kv†UkbÓ A_© wewa Øviv wba©vwiZ Avw_©K
mxgv `^v†c†¶¶ mnRjf" cÖwgZ cY" Kvh© ev †šZ†mev
µ†qi Rb" `icÎ`vZvM†Yi KvQ †_†K wjwLZfv†e cÖvßg~j"
ÁvcK cÖ—ve|
7. ÒKvh©Ó ej†Z †ijc_, iv`Ív, moK, gnvmoK ev †Kvb feb
AeKvVv†gv ev KvVv†gv ev `vcbv wbg©vY,
cyb:wbg©vY, mvBU cÖ—ZKiY BZ"vw` eySvq|
8. ÒµqÓ A_© †Kvb Pzw³i Aaxb cY" msMÖn ev fvov Kiv|
9. ÒµqKvixÓ A_© miKvix Znwe†ji A_© Øviv †Kvb cY",
Kvh© ev †mev µ†qi Rb" cÖkvmwbK | Avw_©K ¶gZv
mαúbœ †Kvb µqKvix|
10. ÒwVKv`viÓ A_© GB AvB†bi Aaxb †Kvb Kv h©
mαúv`†bi D†İ†k" µqKvixi mv†_ Pzw³ mαúv`bKvix e"w³|
11. Ò`icÎ ev cÖ`ÍveÓ A_© `icÎ `vwL†ji Avnevb ev †¶ÍgZ,
cÖ`Íve `vwL†ji Aby†iv†ai cwi†cÖw¶†Z †Kvb `icÎ`vZv ev
†Kvb civgk©K KZ©„K cY" Kv h© ev †mev mieiv†ni Rb"
µqKvixi wbKU `vwLjK...Z `icÎ ev cÖ`Íve Ges GB AvB†bi
D†İk" c~iYK†í, †Kv†Ukb/ `ic†Íi Aš—f~©³ n†e|
12. Ò`icÎ `wjjÓ ev ÒcÖ`Íve `vwL†ji Aby†iva mα^wjZ
`wjjÓ A_© `icÎ ev cÖ`Íve cÖ`Z Kievi wfwË wnmv†e

- μqKvix KZ©„K †Kvb `icĭ`vZv ev civgk©K‡K mieivnK...
Z `wjj|
13. Ò`icĭ`vZvÓ A_© `icĭ `vwLjKvix e`w³|
 14. ÒcÖwKDi‡g>UÓ A_© miKvix ev `vZv ms`v KZ©„K
cÖ`Ē A_© Øviv μq‡K eySvq|
 15. ÒcÖvK-‡hvM`ZvÓ A_© `ic‡ĭ AskMÖn‡Yi c~e©kZ©
wnmv‡e ‡hvM`Zv cÖ`k©‡bi Rb` Avnevb Rvbvevi
cÖwμqv|
 16. ÒweÁvcbÓ A_© GB AvB‡bi Aaxb cÖYxZ wewa|
 17. ÒbxwZgvjvÓ A_© GB AvB‡bi Aaxb cÖYxZ wewa|
 18. ÒgvbÓ A_© `icĭ ev cÖ`Íve g~j`vqb KwgwU|
 19. Òg~j`vqb KwgwUÓ A_© `icĭ ev cÖ`Íve g~j`vqb
KwgwU|
 20. Ò‡imcbwmfÓ A_© `icĭ `wjj ev cÖ`Íve `vwL‡ji
Aby‡iva mα^wjZ `wj‡j †NvwLZ I wbw`©óK...Z g~j`vqb
wbY©vq‡Ki wfwĒ‡Z we‡ewPZe`|
 21. ÒwjwLZfv‡eÓ A_© h_vh_fv‡e `^v¶ihy³ nv‡Z wjwLZ
ev hšž Øviv gyw`ªZ †Kvb ‡hvMv‡hvM Ges h_vh_fv‡e
cÖgvYK...Z d`v· ev B‡jKUªwbK evZ©v I Zvi Aš—f©y³
n‡e|
 22. ÒmiKvix ZnwejÓ A_© miKvix mvnvh` n‡Z μqKvixi
AbyK,‡j eivĭK...Z A_© A_ev †Kvb Dbœeqb mn‡hvMx ev
we‡`kx ivóª ev ms`v KZ©„K μqKvixi AbyK~‡j b`Í
Aby`vb I FY|
 23. ÒmieivnKvixÓ A_© GB AvB‡bi Aaxb cY` I mswkøó
‡mev mieiv‡ni D‡ĭ‡k` μqKvixi mwnZ Pzw³ mαúv`bKvix
e`w³|
 24. ÒcÖwKDi‡g>U G`v± 2006 Ges/A_ev 2008Ó ej‡Z
evsjv‡`k miKv‡ii μq-weμq msμvšĭ cvewjK cÖwKDi‡g>U
G`v± 2006 Ges 2008 †K ‡evSv‡e|

3. ms`vi μq/cÖwKDi‡g‡>Ui aiY t

wK cÖwKDi Kiv n‡e Zvi wfwĒ‡Z wZb ai‡Yi cÖwKDi‡g>U
Kiv n‡e|

- cY` ev gvjvgvj cÖwKDi‡g>U

cY` ej‡Z KwVb, Zij ev evqexq ‡h †Kvb cÖKv‡ii KvuPvgvj,
DcKiY I hšžcvwZ, Drcvw`Z `ªe` Ges `vcbv ev Abyiæc

wKQy μq Kiv †evSvq| c†Y“i g†a“ we`“yr, Aw·†Rb BZ“vw`
Aš—f~©³|

- Kvh© (c~Z©KvR) cÖwKDi†g>U

Kvh© ej†Z g~jZ: c~Z© Kvh©†K †evSv†bv n†q†Q| Avi
c~Z© (works) ej†Z †Kvb feb ev `“vcbv wbg©vY,
cyb:wb©gvY, AcmviY, †givgZ, msi¶b ev bevqb cÖf„wZ
KvR wKsev GB Kv†Ri mnvqK †šZ †mev†K †evSvq| c~Z©
Kv†Ri cb“ μq Ki†Z nq †hgb, iW, wm†g>U, evwj, cv_i
BZ“vw`|

- †mev ev mvwf©m cÖwKDi†g>U

Ò†mevÓ A_© mswkøó †mev, †šZ †mev ev eyw×wfwËK I
†ckvMZ †mev| Ò†mevÓ kãwUi GKvwaK A_© i†q†Q| cY“
mieiv†ni mv†_ mæúwK©Z Avbylw½K †mev n†“Q Ggb
ai†bi †mev †hLv†b Pzw³ex cb“ mieivn eve` cwienb, c†b“i
exgv `“vcb msi¶Y cÖf„wZ †evSvq|
Gme†K †mev ejvi Kvib nj Gi Rb“ †h e“q nq, Zvi wewbg†q
†Kvb cb“ ev mæú` msMÖn nqbv|

4. †h mKj cÖwμqvq cY“ ev †mev μq/cÖwKDi Kiv n†e t

- mivmwi cÖwKDi†g>U:

ms`“vi cÖwKDi†g†Ui †¶†Î †UÛvi Avnevb ev †Kv†Ukb
QvovB †h cwigvb μq ¶lgZv †`qv nq|

- †UÛvi/†Kv†Uk†bi gva“†g cÖwKDi†g>U:

cÖvwZôvwbK cÖwKDi†g†Ui †¶†Î GKwU wbw`©ó A†_©i
cwigv†Yi cb“ ev †mev †h cÖwμqvq AbymiY K†i †KbvKvUv
Ki†Z nq Zv nj †UÛvi/ †Kv†Uk†bi gva“†g cÖwKDi†g>U|

5. μq bxwZgvjv-2011 †Kvb †¶†Î Kv†`i Rb“ cÖ†hvR“ n†et

miKvix A†_© I `vZvms`“vi Aby`v†b ev`levwqZ mKj ai†bi
cÖK†íi Rb“ cÖ†qvRbxq cY“ μq, AvmevecÎ I hš¿cvwZ μq,
c~Z©KvR, †givgZ I i¶Yv†e¶Y, civgk©K wb†qvM, cÖf„wZ
†¶†Î GB AvBb I wewagvjv cÖ†hvR“|

AvB†bi cÖ†qvM I cÖ†hvR“Zvt

mgMÖ evsjv†`†k GB AvB†bi cÖ†qvM n†e|

GB AvBb wbbœewY©Z †¶†Î cÖ†hvR“ n†e h_vt

(K) †Kvb μqKvix KZ©„K miKvix ev `vZvms`“vi Aby`v†bi
A_© Øviv †Kvb cY“, Kvh© ev †mev μq|

(L) †Kvb miKvix, Avav miKvix ev †Kvb AvB‡bi Aaxb cÖwZwôZ †Kvb mswewaex ms´v KZ©„K †Kvb cY´, Kvh© ev †mev µq|

Ab´ †Kvb AvB‡b wfboæZi hvBwKQz _vKzK bv †Kb GB AvB‡bi weavbejx Kvh©Ki n‡e|

6. µq bxwZgvjv-2011 †g‡b Pjvi eva´evaKZvt

hLbB µqKvix ms´v KZ...©K miKvix A‡_© | `vZvms´vi Aby`v‡b ev´levwqZ mKj ai‡bi cÖK‡íi Aaxb †Kvb cb´, Kvh© ev †mev µq Ki‡eb ZLbB µq bxwZgvjv-2013 kZfvM †g‡b Pj‡Z n‡e| †mB †gvZv‡eK ms´vi Rb´ Bnv cvjbxq nB‡e|

7. µq bxwZgvjv-2011 j•Nb Ki‡j kvw´íi weavbt

GB AvBb cÖ‡hvR´ nq Ggb ms´vi †Kvb Kg©KZ©v ev Kg©Pvix AvB‡bi weavb j•Nb K‡i ‡Kvb KvR K‡i _vK‡j wZwb PvKzix wewa Abyhvqx Am`vPviY ev `ybx©wZi Rb´ `vqx n‡eb Ges D³ Kvi‡b Zvi wei“‡x wefvMxq k„s•Ljvg~jK Kvh©µg MÖnb Kiv hv‡e| ‡Kvb e´w³ hw` GB AvB‡bi †Kvb weavb j•Nb K‡i‡Q e‡j cÖZxqgvb nq, Zvn‡j µqKvix Kvh©vjq cÖavb D³ e´w³‡K mswkøó µq Kvh©µg ev fwel´‡Z Ab´ †Kvb µq Kvh©µ‡g AskMÖn‡Yi A‡hvM´ e‡j †NvIYv Ki‡Z cvi‡eb|

8. wewb‡`©k (specification) Ges Kg©cwiwa (terms of reference)

cÖ´Z Kiv n‡et

µqKvix `icî`vZvM‡Yi g‡a´ c¶cvZnxb | Db¥y³ cÖwZ‡hvwMZvi cwi‡ek m„wó Kivi D‡í‡k´, µ‡qi Rb´ wbw`©óK...Z cb´ | mswkøó †mev, A_ev Kvh© | †fŠZ †mevi KvwiMwi wewb‡`©k | eY©bv cÖ´Z Kivi mgq Zvi cÖZ´vwkZ Kvh©mæúv`b †hvM´Zvi ´íi, %ewkó´ Ges gvb m´ú‡K© mwVK | cwic~Y© aviYv cÖ`vb Ki‡e Ges †m Abyhvqx cb´, Kvh©, †mev µq wbwðZ Ki‡e, Z‡e Zv †hb mxgvex Kiv bv nq Zvi wbdqZv weavb Ki‡Z n‡e|

µqKvix civgk©K‡`i g‡a´ c¶cvZnxb | Db¥y³ cÖwZ‡hvwMZvi cwi‡ek m„wó Kivi D‡í‡k´ civgk©K‡`i

Kvh©cwiwa wba©vi†Yi mgq †ckvMZ I eywxe,,wĚK †mev
 μ†qi mwVK I c~b©v½ eY©bv cÖ`vb Ki†e| Z†e
 cÖwZ†hvwMZv mxwgZ Ki†Z cv†i Giæc †Kvb kZ© Av†ivc
 Kiv hv†e bv|

9. Zzjbvg~jK g~j” ZvwjKv cÖ`Z Ki†Z n†e

RgvK...Z `icĬ,wji mvnv†h” msMÖnKvix AĬ ms`vi Aaxb
 wefvM/kvLv†K GKwU weeiYx %oZix Ki†Z n†e hv
 Zzjbvg~jK g~j” ZvwjKv (comparative statement) bv†g cwiwPZ|
 D³ g~j” ZvwjKvq mieivnKvix cÖwZôv†bi bvg I Zvi
 gvj/Kvh©/†mevi Rb” †h g~j” D†j–L K†i†Q Zv wjL†Z n†e|
 D³ g~j” ZvwjKv †_†K me©wbæ `i`vZv/ mieivnKvix
 wb©evwPZ n†e|

10. wVKv`vi/K>U^av±Ui †c†g†>Ui wbqg

K>U^av±i Gi wej `^v¶wiZ Pzw³i kZ© Abyhvqx GKvD>U
 †cwq †P†Ki gva`†g cwi†kva n†e|

wej cwi†kv†ai wmwWDj wb†æ D†j–L Kiv n†jv:

wKw` – Kvh©m^uv`†bi cwigvb †c†g†>Ui kZKiv Ask (%)

1g †gvU Kv†Ri 50% Ask Pzw³g~†j”i 25%|

2q †gvU Kv†Ri 75% Ask Pzw³g~†j”i 25%|

3q KvR m^ubœ n†j Aewkó Ask = †gvU

Pzovš— wej - c~†e© `yB wKw`—†Z cÖ`vbK...Z A_© Øviv
 mgš^q Kiv nB†e|

kZ©mg~n:

- AĬ ms`vi wbev©nx cwiPvjK, eivei K>U^av±i wjwLZfv†e iwbs
 wej `vwLj Ki†e †hLv†b UvKvi AsK D†jØL_vK†e|
- K>U^av±i Gi `vwLjK...Z wej cwi†kv†ai Rb” mswkøó ZĚjvveavqb
 KwgwU KZ...©K cÖZ`vqb n†Z n†e Ges
- PzovšĬ wej cwi†kv†ai Rb” mswkó ZĚjvveavqb KwgwUi
 cÖZ`vqbm n U`vKwbK`vj G·cvU© Gi `^v¶ihy³ cÖZ`qb I
 †NvlbvcĬ mshy³ Ki†Z n†e, †hLv†b DcKiYmn Pzw³ Abyhvqx mKj
 KvR m^ubœ n†q†Q Zvi D†jØL_vK†e |
- mKj wej μm †P†Ki gva`†g cÖ`vb Ki†Z n†e Ges
- PzovšĬ wej cÖ`v†bi mgq cÖ†hvR” miKvix U`v· I f`vU KZ©b
 Ki†Z n†e, hv cieZ©x†Z miKvix †U^aRvix†Z Rgv Ki†Z n†e|

cvU©bvi GbwRI/mn†hvwM cÖwZôvb†`i cÖ`vb (†c†g>U):

AÎ ms`vi -Gi Aaxb/mv†_ cvU©bvi ms`vi ga`Kvi Pyw³i AvlZvq:

- cvU©bvi GbwRI KZ...©K M,,nxZ Kg©m~Pxi e`e`vcbvi Rb` c,,_K e`vsK GKvD>U ivL†Z n†e| Kg©m~Pxi Rb` cvU©bvi GbwRI wb†æœ ewY©Z wk†ivbv†g ivó^avqvZ; th †Kvb evwbwR`K e`vs†K GKwU e`vsK wnmve Lyj†e Ges AÎ ms`v KZ©,,K cÖ†`q A_© (dvÛ) GKvD>U †cwq †PK Gi gva`†g cvU©bvi GbwRI†Z `vbvš—wiZ n†e|
- Ó(cvU©bviÕi bvg.....)/ (Kg©m~Px bvgt.....)Ó wbw`ó© Kvh©µg mæúboe n†j ms`vi Pzw³ Abyhvqx cvU©bvi GbwR†`i %ôlgvwmK wfwË†Z BbcyU Gi g~j` cwi†kva Ki†e| G†¶†¶ Pzw³ `^v¶¶ii ci cÖ_g wKw`Í AwMÖg wnmv†e cÖ`vb Ki†e|
- djvdj wfw³K Pzw³i Ask wnmv†e cvU©bvi GbwRI cÖ†Z`KwU AwR©Z djvdj Aek`B h_vh_fv†e WKz†g>U AvKv†i msi¶Y Ki†e Ges Zv AÎ ms`vi eivei †ck Ki†e, hvi wfwË†Z AÎ ms`v cvU©bvi GbwRI†K AvDUcyU (output) Gi g~j` cwi†kva Ki†e|
- cvU©bvi GbwRI wb†RB Zvi wbR Kgx©†`i †eZb fvZv nvi wbav©iY I Zv cwi†kva Ki†e|
- cvU©bvi GbwRI cÖwZ `Ígv†m GKwU MÖnb I cÖ`vb weeibx `Zix Ki†e| cÖ`ZK...Z weeibx I cieZ©x †KvqvU©vtii Znwe†ji Pvwn`v (Fund Request), BbcyU (input) I AvDUcyU (output) Avjv`vfv†e `^v¶¶imn cieZx© gv†mi 07 Kvh©w`e†mi g†a` AÎ ms`vi eive†i `vwLj Ki†Z n†e| hvi wfwË†Z cvU©bvi GbwRIi A_© Qvo Ki†e|
- mKj cÖKvi Avw_©K †jb†`†bi †¶†¶ miKv†ii Avw_©K bxwZgvjv (dvBb`vÝ G`v±) Abyhvqx U`v·, f`vU I Mf©†g>U wWDwU KZ©b K†i miKvix †KvlvMv†i Rgv Ki†Z n†e| miKv†ii bxwZgvjv Abyhvqx †jb†`†bi †¶†¶ cÖ†qvRbxq †iwfwbD ó`væú ms†hvRb Ki†Z n†e|

wb†æœv³ I cÖwµqvU Abym,,Z n†e t

<p>Pzw³i ev†RU</p>	<p>(mieivnKvixi msL`v) hv†`i KvQ †_†K †UÛvi MÖnY Kiv n†e</p>	<p>†UÛvi cxwZ (AvnÝvbKvix)</p>
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gvjvgvþji Rb" t UvKv 15,000 Gi Kg	me©wbæœ 1	mivmwi µq
gvjvgvþji Rb" t UvKv 15,000 Gi þekx Ges UvKv 2 jvL ch©ší	3	þKvþUkb Avnevþbi gva"þg µq
gvjvgvþji Rb" t UvKv 2 jvþLi þekx	3	weÁvcþbi ci Dbþy ³ `icÍ Avnevb
b"vkbvj Kbmvwës mvwf©þmi Rb" t UvKv 5 jvþLi Kg	me©wbæœ 1	GKK Drm wbe©vPb
b"vkbvj Kbmvwës mvwf©þmi Rb" t UvKv 5 jvþLi þekx	4 (mþe©v" P 7)	weÁvwcZ ŒG·þcÖkb Ae B>Uvþi÷Œ Gi ci Avgš;Y þKvqvjwU Ges K÷ A_ev c~e©wb©avwiZ K÷ wfwËK wbe©vPb
wbix¶v þmevi (AwWU mvwf©þmm&) Rb" t cÖþqvRþb ZvwjKv þ_þK wbþZ nþe	me©wbæœ 1	Aek" B evsjvþ`k miKvi Abyþgvw`Z wbix¶Kþ`i

11. mvaviY μq bxwZgvjvt

ms⁻vi tǵšwjK μq bxwZgvjv†Z wb†æœv³ welq₃ wj Ašf©^{~3} _vK†e,
wKš' Zv†Z mxgvex _vK†e bv|

- tmev cÖ`vbKvix†`i g†a` cÖwZ†hvwMZvg~jK g†bvfe m,,wói Rb` mKj ms⁻vi-cÖK†íi Rb` Aek`B Db¥y³ `icĀ AvnŸvb Ki†Z n†e|
- †UŪvi I Pzw³ cwiPvjbv (K>U^av± GWwgwb†÷^akb) KvR Kgv†bvi Rb` ms⁻v myweav n†j, KwviMwi cÖ†qvRb Abyhvqx `ywU ev Z†ZvwaK j†U wef³ Kiv hv†e
- †UŪvi₃ wj Aek`B †hvM`Zvmæúboe n†Z n†e, A_©vr mieivnKvix†K Pzw³ ev`levq†bi Rb` Dchy³, KwviMwi †hvM`Zvmæúboe I †ckv`vi n†Z n†e| AwZwi³ †hvM`Zv wnmv†e mieivnKvix†K †Kvb Ae⁻v†ZB Avw_©Kfv†e Amg_© n†j Pj†e bv|
- wRæšv`vi (wiwmfvikxc), e`vsK †Ljvcx n†eb bv ev Ggb nlqv Pj†e bv †h †Kvb Kvi†b Zv†`i e`emv KvH©μg `wMZ (mvm†c†ŪW) i†q†Q|
- GQvovl mieivnKvixMY Zv†`i RvZxq AvBb I cÖweavY Abyhvqx wb†Riv AvqKi cwi†kva I mvgvwrK wbivcĒv Aby`vb cÖ`v†bi eva`evaKZv Aek`B c~iY Ki†eb| Pwz³i mv†_ G e`vcv†i h_vh_ WKz†g†>Ukbl ivL†Z n†e|
- mKj `i`vZvi g†a` GKwU wbi†c¶ I gy³ cÖwZ†hvwMZvi cwi†ek ^Zwi Kivi D†ĭ†k`, †h mKj †mev ev KvR μq Kiv n†e Zvi †UKwbK`vj †`úwmwd†Kkb I eY©bv Ggbfv†e ^Zwi Ki†Z n†e, †hb Zv mwVK I c~Y©v^{1/2} nq|
- μqKvix cÖwZôvb/ms⁻v †h †Kvb ev mKj †UŪvi I cÖ`Ívebv M,,nxZ nlqvi Av†M †h †Kvb mgq evwZj Ki†Z cv†i|
- cÖ`Íve₃ wj Giæc evwZj nlqvi Kvib n†Z cv†i †h tm₃ wj h_vh_fv†e %oZwi Kiv nq bvB (bb- †imcbwmf&), A_ev †hLv†b cÖwZ†hvwMZvi Afve cÖgvwYZ nq, A_ev hw` mKj cÖ`Ív†ei `img~n Awdwmqvj cÖv°jb †_†K cwi`<vifv†e A†bK tekx_v†K |
- mvaviY wewa GB †h, mKj †¶†ĭB Db¥y³ †UŪvwis cxwZ e`eüZ n†e| μqKvix cÖwZôvbm̄g~n mKj gvjvgvj, KvR I †mevi Rb` mivmwi weÁvcb cÖKvk Ki†Z `vqex _vK†eb|
- †UŪvi WKz†g>U₃ wj †UŪvi cÖ`vbKvix†`i Rb` mnRjf` ivL†Z n†e| ms⁻v †UŪvi DcKiY₃ wj mieivnKvix†`i†K cÖK...Z g~†j` (K÷ cÖvBm) cÖ`vb Ki†eb |
- ms⁻vi †UŪvi WKz†g†>U cÖ†hvR` kZ©vbymv†i cwiPvwjZ GKwU e`vsK W^avdU ev †c-AW©vi Gi gva`†g wmwKDwiwU cÖ`vb Ki†e|

- †UÛvi f"vwjwWwU mgqmxgvi cil 28 w`b ch©šÍ cÖ`vbK...Z †UÛvi wmwKDwiwU envj_vK†e|
- h_vh_ ch©v†q ms"v GKwU †UÛvi g~j"vqb KwgwU MVY Ki†eb, hviv cÖ`lvweZ †UÛvi_wj cix¶v, g~j"vqb I mycvwikmn GKwU cÖwZ†e`b ^Zwi Ki†eb| GB cÖwZ†e`†bi wfwË†ZB Aby†gv`bKvix KZ...©c†¶i Kv†Q Pzw³ mæúv`†bi Rb" `vwLj Kiv n†e| †UÛvi g~j"vqb KwgwU Kgc†¶ 3 (wZb) Rb m`m" wb†q MwVZ n†e|
- †UÛvi †Lvji ci †UÛvi cix¶v, g~j"vqb I mycvwik msµvšÍ †Kvb Z_ †Kvbfv†eB `i`vZv†`i A_ev Ab" †Kvb e"w³ whwb GB cÖwµqvi mv†_ Awdwmqvjx hy³ bb Zv†`i Kv†Q cÖKvk Kiv hv†e bv, hZ¶b bv ch©š— Awdwmqvjx Zv †NvIYv Kiv n†"Q; Ges
- Pzw³ h_vh_fv†e ev`levq†bi wbđqZv cÖ`v†bi Rb" mdj `i`vZv GKwU cvidi†gÝ wmwKDwiwU cÖ`vb Ki†eb| wmwKDwiwUi UvKvi cwigvbwU Pzw³g~†j"i 05% †_†K 15% Gi g†a" n†e|

12. cÖwKDi†g>U msµv`Í WKz†g>U ev †iKW©cÍ ^Zix I msi¶†Yi cÖ†qvRbxZv

- hveZxq µq I †jb†`b wel†qi NUbv Ges wPÍ (d"v± GÛ wdMvim) h_vh_ wjwce× Kiv I h_v"v†b Gw>Uª †`qv AZ"vek"K|
- †jb†`†bi mv†_ mæúwK©Z Ab"vb" mKj Riæix WKz†g>U, kU©wjó, †Kv†Ukb, weWm, K>Uv±m, †Wwjfvix wiwmcUm, Bbf†qm, Gwf†WÝ Ae †c†g>U BZ"vw` msMÖn, wjwce× I msi¶Y Ki†Z n†e|
- cÖwKDi†g>U msµvšÍ †h me wm×všÍ †bqv n†q†Q Zvi KviYmg~n (†hgb †UÛvi g~j"vqb cÖwZ†e`b) wjwce× Kiv I msi¶Y Ki†Z n†e|
- G e"vcv†i cvewjK cÖwKDi†g>U wewagvjv 2008 Gi cÖweavb 09 AbymiY Ki†Z n†e|

13. µq KwgwU :

µq KwgwUi Kg© cwiwa:

K) AwaKZi fv†jv wbqš¿†Yi Rb" wbæwjjwLZ m`m"†`i mgš^†q MwVZ µq KwgwU†K UvKv 20,000/- Gi AwaK †h †Kvb cwigvb A†_©i µ†qi mycvwik cÖ`vb Ki†Z cv†e|

µq KwgwUi m`m`e„&>`t

1| ms"vi wbe©vnx cwil†`i m`m" (mvaviY mæúv`K e"ZxZ)

2| mswkøó cÖK†íi GKRB Kg©KZ©v

3| ms"vi wnmve Kg©KZ©v

(Gi gþa" Aek" B GK Rb bvix cÖwZwbwa _vKþeb)
Dþj-wLZ m`m"e,,þ`i bvg I Zvþ`i mæšwZi wjwLZ ZvwjKv
wbe©vnx cwilþ`i mfvi gva`þg Abyþgv`b Kiþeb Ges ms`vi
wbev©nx cwilþ`i mæúv`K wbKU mfvi þiRyþjkb I ZvwjKv
msiw¶Z _vKþe| h_vh_ Kvib e" wZþiþK KwgwUi m`m"
cwieZ©b Kiv hvþe bv|
L) µq KwgwUi mKj m`m"þK mfvq Dcw`Z _vKþZ nþe|
cÖþqvRbþevþa þKvb KwwiMix Ávbmæúboe e"w³þK µq
Kw gwU mfvq Avgš¿Y Rvbvþbv thþZ cvþi A_ev KwwiMix
welþq gZvgZ tbqv thþZ cvþi|
M) ms`vi wnmve Kg©KZ©v µq KwgwUi m`m" mwPe
wnþmþe KvR Kiþeb Ges mfvi Kg©KvÛ mgš^q Kiþeb|
N) Kw gwU µþqi t¶þî mPivPi cÖþqvMþhvM" mvaviY
wbe©vPb gvcKvwV AbymiY Kiþe thgb:
me©wbæ`i, _bv_b, wbðqZv (Guarantee), KZ `æZ mgþq
mieivn KiþZ cvþi Zvi wbðqZv BZ"vw`| ms`vi
cÖþqvRbvbyhvqx þKvb KviþY me©wbæ`i`vZv hw`
Kvh©" cvjþb e"_© nq Zþe cieZ©x`i`vZvþK Kvh©vþ`k
t`qv thþZ cvþi, Zþe Gþ¶þî h_v_© e"vL"v wjwLZ AvKvþi
ivLþZ nþe|
O) µq Kw gwUi Dci Awc©Z ¶gZvt
i) UvKv 20,000/- Gi AwaK Aþ_©i mKj cb"/tmev µq msµvšÍ
Abyþgv`þbi Rb" mycvwik|
ii) mycvwikK...Z µq cÖ`Ívebv Abyþgv`þbi Rb" ms`vi
wbe©vnx cwiPvjK Gi eivei tck KiþZ nþe| wbe©vnx
cwiPvjK thþKvb µq mycvwik Abyþgv`b A_ev G mæúþK©
wØgZ tcvlY KiþZ cvþib|

14. wVKv`vi wbþqvMt

wVKv`vi ev mieivnKvix:

þKvb cY", Kvh© ev tmev thvMvb ev mieivn KvþR
wbþqvwrZ e"w³ ev cÖwZôvb mvaviYfvþe wVKv`vi ev
mieivnKvix wnmvþe cwiwPZ|

- th e"w³ ev cÖwZôvb tµZv ev cÖwZôvþbi wbKU tKej
cY" mieivn Kþi ZvþK mieivnKvix (Supplier) ejv nq|
- mvaviYZ th e"w³ ev cÖwZôvb Kvh© mæúv`þbi Rb"
weþklfvþe c~Z©KvþRi Rb" Pzw³ex nq ZvþK wVKv`vi
(Contractor)ejv nq|

wVKv`vþii þhvM`Zv :

cÖwKDiþg>U bxwZgvjv Abymvþi GKRB wVKv`vþii
wbþæœv³ þhvM`Zv _vKþZ nþet

- Pzw³ ev`Íevqþb cÖþqvRbxq þckvMZ I KvwiMix þhvM`Zv I
`¶Zv _vKþZ nþet|
- Avw_©K mvg_©", miÄvgvw` I Ab`vb" þšZ myweavi
AwaKvix nþZ nþet| wVKv`vþii Avw_©K mvg_©" ejþZ
RvgvbZ cÖ`vb I Ab`vb" Avw_©K KvR Kivi gZ Avw_©K
m¶gZvþK tevSvq|
- mieivn ev c~Z© KvþRi þkþI Kvþh©vËi tmev cÖ`vþb m¶g
nþZ nþet|
- e`e`vcbvMZ `¶Zv, AwfÁZv, mybvg I ^bwZKZvi AwaKvix
nþZ nþet|
- AwfÁZv mæ^wjZ cÖþqvRbxq msL`K Rbej _vKþZ nþet|
- Pzw³ mæúv`þb Ges KvR Pjgvb Ae`vq cÖþqvRb nþj
AwZwi³ Pzw³ mæúv`þb AvBbZ ¶gZvi AwaKvix nþZ nþet|
- cÖPwjZ wewaweavb Abymvþi Ki I Ab`vb" mvgvwRK `vq
cwiþkvaKvix nþZ nþet|
- wVKv`vi msMÖnKvix cÖwZôvþbi KvþRi jvBþmÝavix nþZ
nþet|
- mKj wVKv`viþK Uvb©-Ifvi wbwe©þkþI g~j"-msþhvRb Ki
AvBþbi 15 aviv Abymvþi g~mK wbewÛZ nþZ nþet|
- Pzw³ mæúv`þbi DþIþk" `icÍ ev tmev cÖ`vþbi cÖ`Íve `vwLj
KþiþQ Zv ev`Íevqb KiþZ m¶g nþZ nþet|
- þKvb µqKvix KZ...©K þKvb µqKvþh© AskMÖnY Kiv nþZ
weiZ Kiv nq bvB ev þKvb Av`vjZ KZ...©K cÖZviYv,
`y©bxwZ ev lohš;g~jK Kvþh©Kjvþci Rb" kvw`Í cÖ`vb Kiv
nq bvB|

15. þUÛvi ev `icÍ, þKvþUkb:

msMÖnKvix cÖwZôvb þKvb cY" ev KvR þhfvþe Ges þh
mKj kþZ© mieivn þcþZ ev mæúv`b KiþZ B"QzK Zvi weeiY
mæ^wjZ GKwU wjwLZ `wj cÖ`Z Kþi hv `icÍ `wj ev þUÛvi
wmwWDj bvþg cwiwPZ| msMÖnKvix cÖwZôvþbi Avnevþbi
cwiþcÖw¶þZ AvMÖnx wVKv`viMY msMÖnKvix cÖwZôvb
nþZ AþdiZþhvM" Ges wba©vwiZ g~þj" `icÍ `wj msMÖn
Kþi Zvi wfwËþZ mieivn cÖ`—ve `vwLj Kþib| GB cÖ`Íve
`icÍ bvþg cwiwPZ|

cÖvwZôvwbK ch©v‡q ^í g~‡j"i cY", Kvh© ev tmev µ‡qi t¶‡í (hvi cwigvY mvaviYZ: H cÖwZôvb KZ...©K wba©vwiZ nq) msev`c‡í weÁwß cÖPvi bv K‡i `vb xq wbw`©ó we‡µZv, wVKv`vi ev mieivnKvixi KvQ t_‡K msM,,nxZ `ic‡íi bvgB †Kv‡Ukb| AZGe †Kv‡Ukb nj mxwgZ msL`K wbw`©ó we‡µZv ev wVKv`vi ev mieivnKvix KZ... ©K cÖ`í vweZ `ic‡í|

- Kg g~‡j"i cÖwKDi‡g‡>Ui t¶‡í (mvaviYZ: cÖwZôvb KZ... ©K wba©vwiZ _v‡K) †Kv‡Ukb; Zvi Dc‡i eo g~‡j"i cÖwKDi‡g‡>Ui t¶‡í tUÛvi|
- †Kv‡Ukb mxwgZ AvKv‡ii; tUÛvi A‡bK e`vcK|
- tUÛvi t¶‡í A‡bK †ekx cÖwZ‡hvMx wVKv`vi ev mieivnKvix AskMÖn‡Yi my‡hvM _v‡K;
- †Kv‡Ukb mvaviYZ: 3 Rb wVKv`vi ev mieivnKvixi t_‡K msMÖn Kiv nq|

tUÛvi ev `ic‡í weÁwß :

- cÖvwZôvwbK ch©v‡q cY", Kvh© ev tmev µ‡qi t¶‡í we‡µZv ev wVKv`vi ev mieivnKvixi KvQ t_‡K `ic‡í Avnev‡bi Rb" msev`c‡í | Ab`vb" cÖPvi gva`‡g weÁwß cÖPvi Kivi bvgB `ic‡í weÁwß ev tUÛvi †bvWUk|
- mieivnKvix ev wVKv`viM‡Yi g‡a" eúj cÖPv‡ii D‡í‡k" msev`c‡í weÁwß cÖ`vb Ki‡Z nq|
- G‡Z K‡i †hvM`Zg wVKv`vi ev mieivnKvix wbe©vPb Kiv hvq|
- cÖwZ‡hvwMZvg~jK `‡i cY", Kvh© ev tmev µq ev msMÖn Kiv hvq|
- cY", Kvh© ev tmev µq ev msMÖn „YMZgvb eRvq ivLv hvq|

tUÛvi ev `ic‡í weÁwßi aib:

Av‡qvRb, ^ewkó" | e`vcKZvi w`K t_‡K `ic‡í weÁwß ev tUÛvi wbææwjwLZ ai‡Yi n‡Z cv‡i:

- Db‡y³ ev †Lvju weÁwß (Open Tender) : mK‡ji Rb" Db‡y³ tUÛvi ev weÁwß| mswkó †h †Kvb we‡µZv ev wVKv`vi ev mieivnKvix `ic‡í cÖ`vb cÖwµqvq AskMÖnY Ki‡Z cv‡i|
- mxwgZ weÁwß (Restricted Tender): mK‡ji Rb" Db‡y³ bq| †Kej ZvwjKvf~³ we‡µZv ev wVKv`vi ev mieivnKvix `ic‡í cÖ`vb Ki‡Z cv‡i|

- AvšÍR©vwZK weÁwß (International Tender): cÖwKDi†g>U cÖwμqvq cY“, Kv h© ev †mev mieiv†n ††ki evB†ii we†μZv ev wVKv`vi ev mieivnKvixi AskMÖn†bi my†hvM w`†q weÁwß †`qv| eo eo cÖwKDi†g†>Ui †¶†† mvaviYZ: AvšÍR©vwZK †UÛvi Avnevb Kiv n†e|

†UÛvi ev `icÎ Avnevb cÖwμqv cÖavb avcmg~n:

- `icÎ g~j`vqb KwgwU MVbt Kgc†¶ 3 (wZb) Rb m`m` wewkó GKwU `icÎ g~j`vqb KwgwU MVb Kiv hv†e|
- KvwiMix wewb†` ©k cÖ`ZKiY (Preparation of Technical Specification) t ms`v cÖ†qvRb Abyhvqx Kw•LZ cY`/Kvh© μ†qi †¶†† KvwiMix wewb†` ©k cÖ`Z Kwi†e|
- cÖv°jb cÖ`ZKiYt †Kvb wbw`©ó Mšle` `†j †Kvb cY` mieivn, ev †Kvb Kv h© mœúv`b ev `vc†bi (installation) g~j`mn `icÎ`vZv KZ...©K cÖ†`q mKj mswk–ó l mnvqK †mevi g~†j`i wfwË†Z cÖv°jb cÖ`Z Kwi†Z nB†e|
- `icÎ `wjj ev †UÛvi wmwWDj cÖ`ZKiYt wewb†` ©k (specification) mœ^wjZ `icÎ `wjj (tender schedule) ev Kg©cwiwa (terms of reference) cÖ`Z Ki†Z n†e|
- `icÎ weÁwß cÖKvkt `icÎ `wjj (tender schedule) ev Kg©cwiwa (terms of reference) cÖwKDi†g†>Ui g~j`gv†bi Dci wfwË K†i e`vcK ev mxgvex AvKv†i Rbmg†¶ cÖKvk l cÖPvi Ki†Z n†e|
- `icÎ `wjj ev †UÛvi wmwWDj weμqt `ic†i GKwU g~j` wbav©iY Ki†Z n†e| KZ...©c†¶i mv†_ Av†jvPbv mv†c†¶ `ic†i g~j` wba©viY Kiv n†e|
- `icÎ `vwLj l MÖnYt `icÎ weÁwß†Z ewY©Z †kl mg†qi c~†e© wjwLZ, `^v¶wiZ l mxj †gvniK...Z Lv†g `icÎmg~n wVKv`vi ev mieivnKvix†K wba©vwiZ `v†b ev `vbm g~†n Rgv w`†Z n†e| me©†kl mg†qi c†i cÖvß `icÎmg~n bv Ly†j `icÎ`vZv†K †diZ w`†Z n†e|
- `icÎ Db¥y³KiYt `icÎ msMÖnKvix cÖwZôvb weÁwß†Z D†jØwLZ mg†q l `v†b mKj `icÎ Rbmg†¶ Ly†eb| `icÎ g~j`vqb KwgwUi m`m`e„†`i Dcw`wZ†Z `icÎmg~n †Lv†v n†e| `icÎ`vZvMY ev Zv†i ¶gZvcÖvß cÖwZwbwaMY `icÎ †Lv†vi mg†q Dcw`Z_vK†Z cvi†eb|
- `icÎmg~n hvPvB l g~j`vqbt `icÎ g~j`vqb KwgwUi gva`†g `icÎmg~n hvPvB l g~j`vqb Ki†Z n†e| `icÎ

g~j"vqb KwgwU `icÎmg~n hvPvB, g~j"vqb I GKwU
g~j"vqb cÖwZte`#bi gva"tg `icÎ Abytgv`b cÖ`v#bi
mycvwik Ki#eb|

- g~j"vqb cÖwZte`b Abytgv`bt wewagvjvi weavb
h_vh_fv#e AbymiYμtg, Abytgv`bKvix KZ...©c¶
g~j"vqb KwgwUi mycvwik mαú#K© wm×vší MÖnY
Kwi#e| g~j"vqb KwgwUi mycvwik mvgwMÖKfv#e
we#ePbv Kwiqv Abytgv`bKvix KZ...©c¶

(K) D³ mycvwik Abytgv`b Kwi#Z cvwi#e; ev

(L) D³ mycvwik mαúwK©Z †Kvb mywbwĩ©ó wel#q
μqKvixi gva"tg D³ KwgwUi wbKU nB#Z e"vL"v Avnÿvb
Kwi#Z cvwi#e; ev

(M) KviY e"vL"vc~e©K.

(A) D³ mycvwik evwZjμtg cybt g~j"vq#bi Rb" D³
KwgwU#K Aby#iva Kwi#Z cvwi#e; ev

(Av) D³ mycvwik evwZj Kwiqv AvBb I GB wewagvjvi
weavb AbymiYμtg bZzbfv#e μq Kvh© cybt cÖwμqvKi#Yi
Rb" wb#`©kbv cÖ`vb Kwi#Z cvwi#e|

- Pzw³ mαúv`#bi †bvWUk Rvixt

`icÎ g~j"vqb KwgwUi mycvwikμtg wbe©vnx cwiPvjK `icÎ
Abytgv`b Ki#eb Ges `ic†i ^eaZvi †gqv` c~wZ©i c~#e©
Pzw³ mαúv`#bi cÖ`—ve Abytgv`#bi 1 (GK) mßv#ni g#a"
μqKvix K...ZKvh© `icÎ`vZvi wbKU Pzw³ mαúv`#bi †bvWUk
Rvix Kwi#e| `icÎ `wj#ji mwnZ Pzw³cÎmn Pzw³ mαúv`b
†bvWU#k wbæewY©Z wel#qi eY©bv _vwK#e, h_v t

(K) Pzw³ g~j";

(L) Kvh© mαúv`b Rvgvb#Zi cwigvY, `vwL#ji ZvwiL I mgq;

(M) Pzw³ ^v¶#ii ZvwiL I mgq|

- Pzw³ ^v¶it ms`v I wVKv`v#ii mv#_ Pzw³ ^v¶wiZ
n#e|

1. Pzw³f~³ c¶mg~n
2. Pzw³i wfwË
3. Pzw³ g~j"
4. Pzw³i †gqv`
5. cvidi#gÝ wmwKDwiwU
6. cÖg c#¶i `vq-`vwqZ;
7. wØZxq c#¶i `vq-`vwqZ;
8. gwbUwis
9. Pzw³i mvavib kZ©vejx

10. †UÛvi ev `ic†li ^ea †gqv`
11. †UÛvi ev `icÎ evwZjKiY
12. †UÛvi ev `icÎ RvgvbZ
13. mdj `icÎ`vZvi cvidi†gÝ wmwKDwiwU
14. `i`vZv ev K>U^av±i Gi wej cwi†kva
15. we†iva wggvsmv
16. Pzw³ evwZj
17. Pzw^{3f~3} c¶mg~†ni ^{^-}v¶i
18. Pzw^{3f~3} c¶mg~†ni ^{^-}v¶ixi ^{^-}v¶i

Pzw³i bgyYv-cÖ†qvRb Abyhvqx ms†kvab, cwieZ©b |

cwie©ab Kiv †h†Z cv†i| Ges

Z†e cÖ†hvR¨ †¶†¶ cvewjK cÖwKDi†g>U AvBb Abyhvqx ev
Abyæ†c nB†e|

16. wewea:

K. ms⁻'v KZ...©K cÖYxZ µq (cÖwKDi†g>U) bxwZgvjv-Gi fvlv
n†e evsjv|

L. ms⁻'v KZ...©K cÖYxZ µq (cÖwKDi†g>U) bxwZgvjv
nvjbvMv`KiY, cwieZ©b, cwiea©b | ms†kvab †hvM¨|